



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	GOVT D.B.D.K. COLLEGE BALODA BAZAR
Name of the head of the Institution	Dr. A.K. Upadhyay
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07727222549
Mobile no.	9425523895
Registered Email	dk_collegebaloda@rediffmail.com
Alternate Email	dkcollegebaloda18@gmail.com
Address	Govt. Dau Kalyan Arts and Commerce Post Graduate College Balodabazar Behind District Court Balodabazar
City/Town	Balodabazar
State/UT	Chhattisgarh
Pincode	493332

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. P.Jha
Phone no/Alternate Phone no.	07727222549
Mobile no.	8827151859
Registered Email	purush.jha@gmail.com
Alternate Email	dkcollegebaloda18@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://gdkcbalodabazar.ac.in/notice/AQAR
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://gdkcbalodabazar.ac.in/show/inprogress

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	71.60	2007	31-Mar-2007	31-Mar-2012

6. Date of Establishment of IQAC	02-Aug-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Evaluating satisfactory feedback through email from students see college weblink http://gdkcbalodabazar.ac.in/show/inprogress	18-Jan-2020 1	450
Work division for NSS, NCC. SPORT and different activities	04-Dec-2019 1	485
Evaluation of NAAC work and display of time table in every classroom	06-Sep-2019 1	780
Awareness camp in village from where students come and activities of college uploaded in college website	18-Jun-2019 1	920
Monitoring of teaching time table and academic audit	15-May-2019 1	760
Review of the admission procedure and teaching technique	14-May-2019 1	890
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	0	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities

No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Information regarding NAAC and AQAR submission held on 14/5/2019. 2. Discussion and evaluation regarding NAAC preparation.3. Seminar organization for every department. 4. Monitoring feedback from email from every 20 student of each class via email. 5. Evaluation of work done by IQAC committee.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Online Classes and tests will continue till normalization of COVID pandemic	All teachers took online classes via google meet, zoom etc
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14. Whether AQAR was placed before statutory body ? No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? No

16. Whether institutional data submitted to AISHE: Yes

Year of Submission 2020

Date of Submission 07-Mar-2020

17. Does the Institution have Management Information System ? No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1 .Based on the teaching assignments allotted in the syllabus distribution, teachers prepare their "teaching plans" according to the number of lectures allotted in the university syllabus for each topic 2. Along with the traditional chalk and talk method, teachers often use power-point projections during the lectures to demonstrate topics 3. Class tests/surprise test and student seminars are held after completion of a section of the syllabus and

periodic review of performance of students is undertaken 4. Tutorial classes are held in some departments within class routine hours for which separate attendance registers are maintained 5. Post-graduate students are specially trained to handle assignments, open-house seminars and projects for academic research in future 6. We have a very rich central library with open access system and many departments have their rich Departmental libraries too for the benefit of the students. 7. Regular class test, Mid-term examinations, Mid semester examinations, regular assessment in practical classes, viva-voce, are done to keep track on the improvement of the students. Remedial and tutorial classes are also conducted based on requirement.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Geography	12
MA	Sociology	10
MCom	Commerce	28
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	Yes
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is obtained from guardian, students and alumni. The guardian appreciated the education system of college. There is sufficient facility for library and sports. The guardian gave suggestions regarding cleanliness of college. Canteen may be started in the college premises, which would be economical and pure. The students gave positive feedback regarding teachers of the college as well as the education system, Communication skill of the teachers are very good and each teacher explains his/her subject efficiently to complete their course on time. In all the classes seminar, class test and extra classes, group discussion, debates are conducted for enhancing their knowledge. The Feedback collected from all stakeholder is analyzed thoroughly by IQAC members and suggestions given by the stakeholders are incorporated in the working policy of the Institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1674	458	5	14	19

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
25	12	4	1	Nill	5
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

With the understanding of the importance of the student mentoring, our institution takes it very seriously and so has its own way of mentoring, that is through formation of students in small groups needed by the subject teachers and supervised by the head of the institutions. Secondly through the SMS and whatsapp message sent in small group. Our institutions does this student mentoring with the following primary objectives:- 1. This is done to enable the new students to imbibe the collegiate culture of informative interaction and learning. 2. The senior students are asked to guide and build a congenial bond with the junior students. 3. In order to make the student reliable and competitive, a comprehensive support is given to excel in academic and other extra curricular activities. 4. This way of mentor y system done to provide psychological council in order to face the challenges of life.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2132	19	1:112

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	19	12	Nil	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

In the literature department of both Hindi and English, on every 14th september hindi diwas, on 28th nov. Chhattisgarhi Rajya Bhasha Diwas on 10th Jan International Hindi Diwas and birth anniversary of renounced writers are commemorated in the institution. on these opportunities, departmental seminars and various other competition are conducted with the objectives of giving students a good exposes . Chemistry: • Regular class tests • Student Seminar Conservation Biology: • Group discussions, report preparation and assignments etc. Economics: • Monthly test •Departmental seminars on burning topics in Economics English: • Students' areas of weakness are filtered from the evaluation of their series of internal assessment •Students are divided into groups, each group comprising academically strong and not-sostrong • students and made to discuss and write assignments together contribution/ knowledge gained by members of the group is tested through interactions Mathematics: •MCQ, Viva etc • PowerPoint presentations • Class tests and assignments.

Physics: • Organization of quiz, multiple class-tests. Sociology, Commerce and Geography: • Projects on different topics related to the syllabus Computer: • Seminars on latest technology development. • Assignment on topics based on syllabus.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of the college reflects various curricular activities planned during Academic year is based on Pt Ravishankar Shukla University Raipur Chhattisgarh and Department of Higher Education Chhattisgarh Calendar. The university designs the curriculum and affiliated colleges have to implement it as per the guidelines. The college does not play any role in curriculum design however college can give feedback about the curriculum. The college makes lot of efforts to realize the goals of its own, by effectively implementing the curriculum as designed by the University. For the effective planning and implementation of the curriculum, the college undertakes various steps, such as preparing a comprehensive curricular and co-curricular activities calendar with necessary working committees to implement the same. Our college ascertains that the objectives of curriculum are achieved within instant goal of providing quality education. The college ensures that, the objective of curriculum is imparted through innovative teaching methods such as PPTs, Seminars, Assignments, Group discussions, Mock interviews, Workshops, Outreach Programs, Usage of Wi-Fi facility, Library etc. The syllabus is completed as per the norms of the University and to the satisfaction of the students. For effective transaction of the curriculum, the college organizes various student enrichment programs. The feedback from the students is obtained both orally. Students are categorized as advanced learners and slow learners. Remedial classes by individual teachers are arranged to help the slow learners to cope up with the rigorous teaching learning process and to make credible academic progress. The quality of a teacher is also assured by recharging the faculty members in their own discipline as well as general professional competence through training programs and Faculty Development Programs both in and outside of the college. The library has computer facility with Wi-Fi connection which assist faculty and students about information on selected topics, new arrivals and also previous question papers are maintained for students' reference and to prepare for the exams.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://gdkcbalodabazar.ac.in/show/course>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NIL	Nil	NIL	Nil	Nil	0

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://gdkcbalodabazar.ac.in/show/inprogress>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	Nil	Nil
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
POLITICAL SCIENCE	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MATHS	3	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Mathematics	3
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	2	1	Nil	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
10	NSS/NCC/REDCROSS	27	826
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
CERTIFICATE DISTRIBUTION	A B C	Pt. RSU RAIPUR IN CG GOVT	104
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
18	17

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	31990	6620536	172	47200	32162	6667736
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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0000	Nil	Nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	26	1	2	0	0	4	0	10	0
Added	30	1	8	0	1	0	0	0	0
Total	56	2	10	0	1	4	0	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
18	17	18	17

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Under the banner of IQAC regular meeting under the head of college, department, faculty members, non teaching staff with students union are incorporated during the process of taking decision. The important infrastructure development in our college is for laboratory, library, sports complex, computers, smart rooms etc. Operating meeting and finding best solution for academic and administrative process is a backbone of our institution, The college process NSS, NCC, RED CROSS, Student career counseling and others. 03 big screen smart TVs and 01 Interactive panel allocated in Physics room. More than 01 lakh books are placed in college library with latest magazine research publication. Local publication and state government books. New equipment arrived in the science and computer department for research and knowledge including work. The college has separated sports complex for indoor and outdoor games. The college organized inter sector games on kho-kho, kabaddi, volleyball, football, badminton etc. The DCA and PGDCA department have computer and we try each student learn from individual computer smart room and teaching with the help of projector is going on. In our college smart room and laboratories are well equipped for the student study here. Every year in staff council meeting policies are created for the proper maximum utilization of sports equipments library laboratory, Hostel and computers. The college have NCC, NSS, REDCROSS for the all round social growth of students. Every year our

college conducted departmental and sector level sports tournament of kho-kho, kabaddi, volley ball cricket, Tennis badminton etc. The DCA, PGDCA and B.Sc (IT) are the classes with require smart rooms and computers for the practical, our moto is to availability of computer for each students for this practical. The college library have thousands of books, many journals, magazines, newspapers and hall for student learning and knowledge enhancement. the physical, academic, Laboratory, sports and library are well equipped and smartly work. The Regular Annual and semester Exam are conducted in time and result are declared. The Career counselling Cell are created for future career guidance of students in every filled. IQAC meeting taken on proper basis for solving any issue in examination.

<http://gdkcbalodabazar.ac.in/show/course>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	458	B.A., B.Sc, B.COM, B.SC (IT)	Physics. Chemistry, Maths, Botany, Zoology, IT, Hindi, English, Economics, Pol.Science, Commerce, Sociology, Psychology. Geography	Govt.D.B.D .K. P.G. COLLEGE BALODA BAZAR	M.Sc, M.COM, M.A., PGDCA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NIL	Nil	Nil	Nil	00	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year in our college students election are conducted on merit base for representation of students in college activities and policies. The advise of

student council taken in every important activities like plantation, annual cultural program, sports etc. The student union and staff council meeting held on proper bases to solve any issues and conducting new programs. The different committee of college like NCC, NSS, REDCROSS, Sports, Infrastructure, students represent as a member and participate on meeting after commencement of every academic year fresh comity are formed on voluntary basis or by Election.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association plays an important role for sharing intellectual, cultural, career and professional knowledge between pass out and current students. The DK College Alumni association believes in fostering a strong alumni network which connect former students for guidance and philanthropic spirit. Every year a alumni meet is conducted in our college which bonds the college with vital resonance of knowledge.

5.4.2 – No. of enrolled Alumni:

51

5.4.3 – Alumni contribution during the year (in Rupees) :

158

5.4.4 – Meetings/activities organized by Alumni Association :

3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In our Institution different committees and sub committees are formed for the better result and control. the committees comprises of all stockholders (principal, professors, office staff, students, janbhagidari etc.) for smooth functioning of administration and responsibility accounting are mentioned so that inaccuracy can be found and solved staff council planning and evaluation board and building committee has been formed for development and constitution activities. The leadership provide clear vision in mission to the institution. The function of the institution and its administration are govern through staff council meeting IQAC and janbhagidari Samiti. The formal and informal arrangement of the college is to Coordinate all departments library, NSS, NCC Sports. Our college vision is to achieving best quality practices education in society.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	Principal plays an important role in HR management for overall development of the institution in academic cultural social etc. development.

Curriculum Development	University curriculum are followed and teachers plan it through daily diary etc.
Research and Development	Encouraging senior faculty to act as Ph-D supervisor motivating teachers for publication and participation in Journals and seminars.
Teaching and Learning	Proper time table for all the teachers in Department are given so that syllabus will complete in time. Different method for short out the problems of student are provided.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	separate WhatsApp study group for each class of students. Solving all students problems through Email.
Administration	E tender system through state government for infrastructure. online submission of regular salary and retirement related documents.
Finance and Accounts	Computerized system for preparation of salary bills. disbursement of various payments to agencies and other persons through RTGS/NEFT. Maintenance of college account through computerized system.
Student Admission and Support	Online admission and fee payment facility. online examination form filling facility. students database preparation through computer software. declaration of results through University Websites.
Examination	Online complete information to all students regarding examination in WhatsApp groups. online admit card facility, online result downloading, Online intimation of Examination Time table to all students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	Nill
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	NIL	NIL	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF/CPF, MEDICAL REIMBURSHMENT,	GPF/CPF, MEDICAL REIMBURSHMENT,	POOR BOYS FUND, SCHORLARSHIP, ST/SC BOOKS

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal audit are supervised by teachers from commerce department. External financial audit are turn by C.A. for local fund/RUSA funds and by the Government Departmental Auditors.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Self finance 7.23 Lakh JBS 11.00 Lakh	18.23	College Development
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6.4.3 – Total corpus fund generated

46.22

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	Yes	Nil	Yes	Nil
Administrative	Yes	Nil	Yes	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent – Teacher Association meeting conducted regularly. Suggestions are welcomed from parents for development of college. Pointing weakness of the college and suggestion taken for rectification.

6.5.3 – Development programmes for support staff (at least three)

Yoga classes were arranged for the mind and body fitness, computer training facilities are available, stress management program was organized for the support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

SSR submitted in 2014 for cycle-II. The college was earlier accessed in march 2007 for cycle-I but none availability of affiliation letter from bar council of India accreditation process was hampered.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Making all teachers aware for ICT.	Nil	Nil	Nil	Nil
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1 Campus made polyethene free. 2 CFL/LED bulbs replaced earlier with conventional lightning system. 3 Carrot Grass free campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	7

Physical facilities	Yes	7
Rest Rooms	Yes	7
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	Nil	Nil	Nil	Nil	Nil

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NATIONAL YOUTH DAY	12/01/2020	12/01/2020	157
REPUBLIC DAY	26/01/2020	26/01/2020	185
NSS DAY	24/09/2020	24/09/2020	89
HIDNI PAKHWADA	14/09/2019	28/09/2019	245

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1 Tree plantation on 15th August every year with the help of forest department members students union NSS NCC. 2 Cleaning the campus and promoting Swachh Bharat Abhiyan. 3 Herbal and all season plantation in botanical Garden in our college. 4 Plastics waste free campus and precaution in making disposal of laboratory waste. 5 Nukkad Natak program organized by NCC NSS students.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1 Meeting of students every new session for motivation and leadership. 2 Celebration of programs and functions with the help of all the stack holders.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gdkcbalodabazar.ac.in/show/inprogress>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our vision is to bring value based education in our college. We have a set of high value and standard for the improvement commonly living. Combination of leaving and curiosity of action from the institution from years provide good

action for the betterment of the marginalized community in rural areas.

Provide the weblink of the institution

<http://gdkcbalodabazar.ac.in/show/inprogress>

8.Future Plans of Actions for Next Academic Year

1 Better Education facility for students through Interactive Panel LCD projector online classes seminar and practical approach 2 providing career guidance for capitative exam professional courses livelihood program 3 increasing no of classes and laboratory computer classes seminar halls in session 2020-21 4 enrollment of more students in social awareness program through joining NSS NCC REDCROSS. 5 Providing educational tour and filled visit of cement factory company high court collector ate and SP office etc.